

# Department of Defense 2020 Reserve Family Readiness Awards

## Selection Criteria and Unit Submission Template

### **NOTE: Directions to units preparing their nomination**

Please prepare nomination materials carefully given that the winning unit will be introduced at the ceremony by its Reserve Component Chief using the information from the template below.

### **Selection Criteria**

#### **Key Accomplishments:**

In the template on the next page, please include 3-4 significant unit facts/accomplishments for each criteria. Possible areas to consider are listed under each main heading.

#### **1. Command Involvement:**

##### **Examples of:**

- Command Support
- Connection of Family Support Efforts to Mission Readiness
- Communication to Unit and Family members

#### **2. Community Linkage/Total Force Focus:**

##### **Examples of:**

- Total Force Support
- Community Outreach Programs
- Community Partnerships
- Community Support and Planning
- Innovative Use of Social Media
- Welcome Home Events
- Holiday Events

#### **3. Innovative Development/Initiatives:**

##### **Examples of:**

- Technology and Communication Improvements
- Outreach Programs
- Programs that Improve Quality of Life
- Benefits and Entitlements Support
- Disseminating Information
- Family Resiliency
- Best Practices
- Family and Youth Functions
- Care Packages
- Newcomers Services
- Military to Civilian Transition and Networking/Resumes

### **NOTE: DIRECTIONS TO THE RESERVE COMPONENT FAMILY PROGRAM CHIEF FOR SUBMITTING THE FINAL WINNING UNIT TO DHRA/DPFSC (ORP) YELLOW RIBBON REINTEGRATION PROGRAM - COMMUNITY OUTREACH**

Information on the final winning unit from each Reserve Component should be sent to the Office for Reintegration Programs, Yellow Ribbon Reintegration Program – Community Outreach, Ray Carney at [Raymond.w.carney.civ@mail.mil](mailto:Raymond.w.carney.civ@mail.mil), by January 15, 2021. The final winning unit submissions must include: (a) an official Letter of Endorsement from a Reserve Component HQ-Level Representative; (b) a completed Unit Submission Template, (attached) (use Times New Roman, 12 point), and (c) a completed Unit Contact Information Sheet (also attached).

OPTIONAL: Supporting information may be sent if desired to better explain successful programs.

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Unit Submission Template**

**General Unit Information:**

|                                                                                          |
|------------------------------------------------------------------------------------------|
| <b>Unit Mission:</b>                                                                     |
|                                                                                          |
| <b>Number of Assigned Personnel (military and civilian):</b>                             |
|                                                                                          |
| <b>General Information about a significant accomplishment during the past 12 months:</b> |
|                                                                                          |
| <b>Approximate number of unit members served for this accomplishment:</b>                |
|                                                                                          |

**Selection Criteria**

Provide brief descriptions and concrete examples of accomplishments below.

|                                                 |
|-------------------------------------------------|
| <b>Command Involvement:</b>                     |
|                                                 |
| <b>Innovative Developments/Initiatives:</b>     |
|                                                 |
| <b>Community Linkage and Total Force Focus:</b> |
|                                                 |