



Reserve Action Bulletin



FY22 RESERVE TRAINING GUIDANCE

All SELRES members must read and understand this guidance.

The guidance for FY22 Reserve Training has been promulgated. The following ALCOAST's provide direction on ADT, IDT, RMP, ATP, and AFTP scheduling, allocation, and deadlines:

- ALCOAST 317/21 FY22 RESERVE ACTIVE DUTY FOR TRAINING (ADT) SCHEDULING REQUIREMENTS (page 2 below)
- ALCOAST 319/21 FY22 RESERVE INACTIVE DUTY TRAINING (IDT), READINESS MANAGEMENT PERIOD (RMP), AND ADDITIONAL TRAINING PERIOD (ATP) REQUIREMENTS (page 6 below)
- ALCOAST 320/21 FY22 RESERVE ADDITIONAL TRAINING PERIOD (ATP) AND ADDITIONAL FLYING AND FLIGHT TRAINING PERIODS (AFTP) ALLOCATIONS (page 11 below)

Beginning 01 October 2021, SELRES members may request/schedule FY22 ADT-AT orders, IDTs, RMPs, ATPs, and AFTPs in Direct Access (DA). These must be scheduled in DA as early as possible and no later than **30 June 2022**, unless otherwise exempted in the ALCOASTs below.

Read these ALCOASTS in their entirety for greater detail and additional guidance on scheduling, deadlines, responsibilities, or the waiver process. Key message highlights include:

- SELRES members must ensure their ADT travel arrangements are submitted through the E-Gov Travel System (ETS), which has a go-live date of 01 October 2021.
- Drills should remain in a scheduled status to enable members to reschedule drills without having to request a waiver after 30 June 22. All IDTs, ATPs, and RMPs must be scheduled and approved in DA in advance of SELRES members reporting for duty.
- Each SELRES member is authorized a single RMP for pay unless otherwise noted in ALCOAST 319/21.
- Only SELRES members assigned to Port Security Units (PSUs), Naval Coastal Riverine Squadrons (CORIVRONs), and Naval Coastal Riverine Groups (CORIVGRUs) are authorized to perform ATPs with pay in FY22 without an approved waiver from CG-R82. Individual members at these units must be initially assigned no more than 12 ATPs in FY22.
- Commands with SELRES officers assigned in aviation billets on a flight status may allocate up to 48 AFTPs in addition to their 48 IDT drills for assigned SELRES officers.
- SELRES members not assigned to PSUs, CORIVRONs, CORIVGRUs, or aviation positions on a flight status must not schedule ATPs or AFTPs without an approved waiver.
- ATP and AFTPs must be scheduled to be performed after all authorized IDT drills are used.
- IDT, ATP and AFTPs (for pay) requested after 30 June 2022 require a waiver from CG-R82.

Questions should be directed to the points of contact listed in each ALCOAST. Thank you for your attention to this important matter.

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R 081949Z SEP 21

FM COMDT COGARD WASHINGTON DC

TO ALCOAST

BT

UNCLAS

ALCOAST 317/21

SSIC 1570

SUBJ: FY22 RESERVE ACTIVE DUTY FOR TRAINING (ADT) SCHEDULING REQUIREMENTS

A. Reserve Policy Manual, COMDTINST M1001.28 (series)

B. Reserve Duty Status and Participation Manual, COMDTINST M1001.2 (series)

C. Financial Resource Management Manual (FRMM), COMDTINST M7100.3 (series)

D. COMDT COGARD WASHINGTON DC 141630Z JUL 21/ALCOAST 254/21

1. This ALCOAST announces key deadlines Selected Reserve (SELRES) members and commands must adhere to when scheduling Active Duty for Training (ADT) in FY22. Duty must be performed IAW REFs (A) through (C), along with related Reserve Instructions and Manuals, or may be subject to recoupment.

2. A ready Reserve Component (RC) is key to strengthening national preparedness, resilience, and maintaining the Coast Guard's relevance and ability to respond to contingencies. It requires leadership to create an environment that enables reservists competency attainment. Commands and supervisors should forecast unit training plans and link them to ADT schedules well in advance to maximize SELRES training opportunities and resulting competency attainment.

3. SELRES members may complete ADT throughout FY22 (from 01 October 2021 to 30 September 2022) if the requested ADT has been approved and scheduled in Direct Access by the established deadline below. Particular attention should be paid to the critical dates and scheduling deadlines in Paragraph 8 below to ensure requested orders are funded. Scheduling deadlines are intended to promote unit-level planning that supports both operational and financial management needs.

4. FY22 Active Duty Training "Other Training Duty (ADT-OTD) policy: COMDT (CG-R82) anticipates limited ADT-OTD funding to be available for FY22. No SELRES member is authorized to perform ADT-OTD until funds have been provided to, and duty is authorized by, the District (dxr)/PAC-13 funds manager. ADT-OTD must be prioritized for C-school quotas and structured training that leads to the completion of a billet-assigned competency. ADT-OTD orders exceeding 30 days, for any reason not listed in Chapter 2.B.7.a, must be authorized by COMDT (CG-R82).

5. FY22 Initial Active Duty for Training (IADT) policy: IADT orders for recruit training (boot camp, DEPOT, and A-school) may be entered, processed, and executed at any time during FY22. To ensure the correct generation of accounting data to charge the Reserve Training (RT) appropriation, IADT orders for SELRES members attending recruit training should be created and approved using the "RT" funding DEPTID 048357.

6. FY22 Active Duty Training - Annual Training (ADT-AT) policy:



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a. In FY22, SELRES members are authorized 12 days of ADT-AT (exclusive of travel). SELRES members assigned to PSU, Naval Coastal Riverine Squadrons (CORIVRON) and Naval Coastal Riverine Groups (CORIVGRU) are authorized 15 days of ADT-AT (exclusive of travel).

b. Per Chapter 3.B.1.r.(1) of REF (B), the AT requirement is met by the completion of Initial Active Duty Training (IADT), ADT-AT, and by Active Duty Other than for Training (ADOT) (e.g., Active Duty for Operational Support (ADOS), Extended Active Duty (EAD), as long as the duty is rating, specialty, or position related training. The duty may be performed through on-the-job training (OJT) or formal school completion. Members who enter the SELRES after completing 30 days or more of active duty are not obligated to, nor prohibited from, completing the 12 days ADT-AT requirement within the same fiscal year, or any other type of active duty, if funds are available and with District (dxr)/PAC-13 approval.

c. Priority must be given to training for completion of billet-assigned competencies, Watch Quarter and Station Bill (WQSB) qualifications, and advancement requirements. Commands and supervisors must ensure SELRES members coordinate ADT with C-school convening dates or other formal training. Only after completing all of these requirements may SELRES members request ADT for other professional development. Commands and supervisors must validate ADT requests against position competency requirements, as well as formal school schedules and available quotas in CG-TMS, to ensure SELRES members do not utilize their ADT prior to issuance of formal training orders.

d. Per Chapter 2.B.7 of REF (B), District (dxr)/PAC-13 may issue ADT-AT (and ADT-OTD) orders in excess of 12 or 15 days for formal school attendance for rating or qualifications, subject to availability of funds.

e. SELRES members (new accessions or members who RELAD from active duty) who affiliate at any time during FY22 are authorized to perform ADT subject to availability of funds.

f. SELRES members who have submitted a Reserve Retirement Transfer Request (Form CG-2055A), or Change of Reserve Component Category (Form CG-1001), or who plan to separate or retire during FY22, are not authorized to perform ADT-AT or ADT-OTD unless duty is necessary to meet operational requirements or demands. This requirement must be validated by a Commanding Officer, Officer-in-Charge, or an O-5 or above in the SELRES members chain of command, and is subject to funds availability and District (dxr)/PAC-13 approval.

g. Non-consecutive ADT: ADT-AT is generally performed in consecutive days. Non-consecutive ADT-AT may be performed when a command determines the nature of the training allows its accomplishment in small increments or to accommodate attendance at formal training courses that are less than 12 days in duration. Non-consecutive orders must be approved by the servicing District (dxr)/PAC-13 and are subject to the availability of funds. When non-consecutive orders are authorized, travel allowances must be authorized IAW the Joint Travel Regulations. Prior to requesting non-consecutive ADT-AT orders, the SELRES member must receive approval from their command (Commanding Officer, Officer-in-Charge,



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or an O-5 or above). District (dxr)/PAC-13 should carefully consider the service need and identify any increased travel costs (in excess of consecutive ADT-AT orders) resulting from the non-consecutive duty.

7. ADT-AT Management Responsibilities:

a. Accurate and timely management of ADT orders is a command and District (dxr)/PAC-13 responsibility. Reserve Activities User Guides are available at:

(Copy and Paste URL Below into Browser)

<http://www.dcms.uscg.mil/ppc/pd/da/>

Senior Reserve Officers (SROs), Senior Enlisted Reserve Advisors (SERAs), and supervisors of SELRES members are highly encouraged to read these helpful materials.

b. ADT orders must be scheduled in Direct Access no later than 30 June 2022.

c. Active duty orders must be generated in writing, in advance of SELRES members reporting for duty IAW Chapter 2.B.3 of REF (B). Orders should be issued at least 30 days before the scheduled duty to allow SELRES members time to provide notification to civilian employers and family members.

d. Supervisors and Travel Authorizing Officials must notify the funding District (dxr)/PAC-13 staff when a travel claim exceeds the funds authorized on orders in an authorized status or if there are changes impacting expenses related to entitlements.

e. Per REF (D), SELRES members must ensure their ADT travel arrangements are submitted through the E-Gov Travel System (ETS). ETS is scheduled to go-live on 01 October 2021. Additional guidance regarding the use ETS will be provided SEPCOR.

f. District (dxr)/PAC-13 funds managers must ensure obligations and expenditures do not exceed FY22 distributions IAW Chapter 5.6 of REF (C). To comply with Chapter 5.6.3.4.2 of REF (C), funds managers must continuously monitor their accounts to ensure obligations for approved ADT (and other active duty orders) are executed as scheduled by the deadlines established in Paragraph 8 below. Obligations resulting from un-liquidated or un-expended FICA tax, and unexecuted or cancelled orders, including travel orders, must be de-obligated in the Financial Management Procurement Services (FMPS), at least monthly to prevent accumulation of residual obligations and undelivered orders (UDOs), and allow for reallocation of training funds.

g. It is a violation of the Antideficiency Act (ADA), outlined in REF (C), for Area/DOL/District funds managers to obligate or exceed funds over the amount allotted to them. As such, any obligations to exceed the amount allotted to the Area/DOL/District funds managers requires prior, written approval from COMDT (CG-R82).

h. FY22 Travel Guidance: COMDT (CG-R82) must continue to monitor reserve training travel ceiling and policy-limiting discretionary travel as established in DHS and Coast Guard travel guidance. Travel is authorized for readiness training, formal schools, and travel associated with scheduled qualification and certification



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training.

8. FY22 ADT Deadlines:

a. 01 October 2021: SELRES members may request ADT-AT orders in Direct Access. District (dxr)/PAC-13 staff may begin to execute once FY22 funds have been allocated from COMDT (CG-R82).

b. 30 June 2022: Deadline for SELRES members to request ADT-AT orders in Direct Access. SELRES members who miss the 30 June 2022 deadline risk not meeting satisfactory participation standards outlined in Chapter 3.B of REF (B) and may only schedule ADT with approval from their District (dxr)/PAC-13, and only if funding is available.

c. 29 July 2022: Deadline for District (dxr)/PAC-13 to approve and obligate funding for ADT-AT orders for the remainder of the fiscal year. District (dxr)/PAC-13 staff may require earlier timelines. Deadline for District (dxr)/PAC-13 to obligate funding for all remaining SELRES management activities (IDT berthing and ADOS-RC).

d. 15 August 2022: Office of Reserve Resource Management, COMDT (CG-R82) will begin to sweep and re-obligate any unobligated District (dxr)/PAC-13 funds.

9. Rescheduling: Unexecuted ADT orders may be rescheduled in Direct Access, subject to approval by the District (dxr)/PAC-13, and only if funding is available.

10. Area/DOL/District (dxr)/PAC-13 POCs responsible for managing the administration of this ALCOAST across their areas of responsibility:

- a. LANT-1: CDR David Uhl, (757) 398-3911.
- b. PAC-1: CDR Monique Roebuck, (510) 437-3564.
- c. DOL-1: LCDR Jesse Webster, (757) 628-4926.
- d. PAC-13: CDR Monica Hernandez, (510) 437-3012.
- e. D1 (dxr): CDR Melissa Ransom, (617) 223-3475.
- f. D5 (dxr): CDR Andrew Brennecke, (757) 483-8579.
- g. D7 (dxr): CDR Greg Peck, (305) 415-7070.
- h. D8 (dxr): LCDR Peter Webber, (504) 671-2333.
- i. D9 (dxr): LCDR Eric Meaders, (216) 902-6096.
- j. D11 (dxr): CDR Steve Donley, (510) 437-5352.
- k. D13 (dxr): CDR Kelly Turner, (206) 220-7164.
- l. D14 (dxr): LCDR Jacqueline Bethel, (808) 535-3354.
- m. D17 (dxr): LCDR Terry-Ann Francis, (907) 463-2102.

11. COMDT (CG-R82) Point of Contact: CDR Brandi E. Bruno, (202) 475-5439.

12. RADM James M. Kelly, Assistant Commandant for Reserve (CG-R), sends.

13. Internet release is authorized.



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R 091703Z SEP 21

FM COMDT COGARD WASHINGTON DC

TO ALCOAST

BT

UNCLAS

ALCOAST 319/21

SSIC 1570

SUBJ: FY22 RESERVE INACTIVE DUTY TRAINING (IDT), READINESS MANAGEMENT PERIOD (RMP), AND ADDITIONAL TRAINING PERIOD (ATP) REQUIREMENTS

- A. Reserve Policy Manual, COMDTINST M1001.28 (series)
- B. Reserve Duty Status and Participation Manual, COMDTINST M1001.2 (series)
- C. Personnel and Pay Procedures Manual, PPCINST M1000.2 (series)
- D. Financial Resource Management Manual (FRMM), COMDTINST M7100.3 (series)

1. This message announces key dates, responsibilities, and policies for commands and SELRES members when scheduling Inactive Duty Training (IDT) drills, Readiness Management Periods (RMP), and Additional Training Periods (ATP) in FY22. Pay for duty performed not in compliance with this policy and REFs (A) through (D) may be subject to recoupment.

2. SELRES members may schedule and complete IDT during all months of FY22, with particular attention to critical dates and scheduling deadlines in paragraph 7. Reserve training for position-based competencies are the priority for each member. The first three quarters of the FY (October through June) represent the broadest opportunity for scheduling flexibility. Fiscal demands at the end of the FY reduce flexibility in the fourth quarter. Members and commands must make every effort to finalize drill schedules well in advance to minimize changes and waiver requests during the fourth quarter.

3. IDT Drills for pay in FY22:

a. SELRES members are limited to 48 IDT drills for pay. No waivers will be authorized. SELRES members who perform more paid IDT than authorized will be in an overpaid status, and as such, drills will be corrected from paid to without pay (points only) and the pay recouped.

b. SELRES members must follow local unit/District (dxr)/PAC-13 guidance with regard to IDT lodging.

c. With command approval, SELRES members may batch drills and perform drills in excess of the quarterly allocation of 12 paid IDT drills. In addition to command approval, SELRES members who request IDT lodging must have approval from their servicing District (dxr)/PAC-13 prior to scheduling and batching IDT drills.

d. Members serving on active duty for a full calendar month are not eligible to perform or make up drills for that month, per Chapter 3.B.1.r.(2)(a) of REF (B). Example: BM2 Smith performs active duty from 15 November 2021 to 15 January 2022. BM2 Smith cannot make up the four (4) IDT drills missed in December and authorized paid IDT drill cap for the member will be adjusted to 44 drills.

e. SELRES members leaving the Service voluntarily (retirement or



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discharge) or involuntarily (non-selected for promotion, non-continued, etc.) may only complete the number of drills corresponding to their separation date. Example: CDR Smith is not selected for retention and is required to leave active status NLT 30 June. CDR Smith may complete a maximum of 36 paid IDT drills for the period 01 October 2021 to 30 June 2022 and is subject to the limitations of paragraph 3.d above.

4. ATP Drills for pay in FY22:

a. ATP allocation will be provided SEPCOR.

b. To support unit-level planning, SELRES members assigned to Port Security Units (PSUs), Naval Coastal Riverine Squadrons (CORIVRONs), and Naval Coastal Riverine Groups (CORIVGRUs) are authorized to schedule up to 12 ATPs starting on 01 October 2021 in advance of specific ATP guidance. No ATPs will be completed or paid prior to the release of FY22 ATP allocation guidance. SELRES members will utilize all authorized paid IDT drills before utilizing ATPs.

c. SELRES members not assigned to PSUs, CORIVGRUs, and CORIVRONs are not authorized to schedule or complete ATPs (paid or unpaid). Waiver processes will be issued SEPCOR.

d. SELRES members serving on active duty for a full calendar month or more will not be eligible to make up ATPs for that period of active duty, as described in paragraph 3.d.

5. RMP Drills for pay in FY22.

a. Each SELRES member is authorized a single RMP for pay, unless otherwise noted below, for the entirety of FY22, IAW Chapter 2.A.2.c. of REF (B). The single RMP for pay may be for any purpose listed within Chapter 2.A.2.c.(1)(a)-(h) of REF (B). Per Chapter 2.A.2.c. (5)(c) of REF (B), RMPs completed that are not in compliance with policy are subject to cancellation and pay recouped.

b. Each SELRES member who takes the October 2021 Reserve Service-wide Exam (RSWE) is authorized one additional RMP for pay unless the SELRES member is already scheduled to perform IDT with the assigned unit.

c. Waiver requests for RMPs for CDAR-directed screenings, OMSEP medical appointments, weight compliance medical appointments, and command-directed medical screenings, as outlined in Chapter 2.A.2.c. (1)(e)-(h) and 2.A.2.c.(2)(m) of REF (B), must be submitted to COMDT (CG-R82) IAW paragraph 9 below.

d. Only PSC-RPM will authorize paid RMPs for medical appointments in connection with a Notice of Eligibility (NOE).

6. IDT, ATP, RMP Management Responsibilities.

a. Scheduling.

(1) IDTs, ATPs, and RMPs for pay must be scheduled in Direct Access as early as possible, and NLT 30 June 2022 unless otherwise exempted by this ALCOAST. Drills should remain in a scheduled status to enable members to reschedule drills without having to request a waiver. All IDTs, ATPs, and RMPs must be scheduled and approved in Direct Access in advance of SELRES members reporting for duty. Upon a SELRES member request, commands will issue written orders as soon as possible before the scheduled duty period(s), to allow the SELRES member time to provide notification to a civilian employer. All applicable berthing requirements must also be met prior to the



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member reporting for duty.

b. Approving and processing.

(1) SELRES members must notify their supervisors (email is recommended) of IDT completion before leaving the unit. IDT that remains in a "scheduled" status past the duty date is subject to cancellation.

(2) Supervisors of SELRES members must ensure IDT drills are validated, placed in a "completed" status in Direct Access, and forwarded to the SPO within two working days of IDT drill completion.

(3) SPOs must process payment within three working days of receiving notification that IDT drills have been placed in a "completed" status in Direct Access.

c. Monitoring and validating.

(1) Accurate and timely management of IDT is a command responsibility. To strengthen internal controls and oversight of Reserve Training funds, District (dxr)/PAC-13/DOL-1 and RFRS staff must complete regular (at least monthly) reviews of IDT, RMP, and ATP drills to ensure drill periods are being requested and executed in a timely manner and IAW this ALCOAST.

(2) District (dxr)/PAC-13 funds managers will continuously monitor their IDT lodging accounts, especially when authorizing batching of IDT, and provide funding concerns to the appropriate POCs identified in paragraph 10 below.

(3) Quarterly Inactive Duty Status reports are available at the following URL:

(Copy and Paste URL Below into Browser)

<https://cg.portal.uscg.mil/units/CG-R/Quarterly%20IDT%20Validation/Forms/AllItems.aspx>

District (dxr)/PAC-13/DOL-1 and RFRS staff should filter for their tenant commands and take appropriate action to ensure timely validation. In addition, IDT Pay Validation and Closing Entry Procedures, including the Quarterly Inactive Duty Status Report (QIS) validation process, will be directed by COMDT (CG-R82) during FY22.

7. FY22 Scheduling Deadlines.

a. 01 October 2021: Scheduling commences for FY22 IDTs and RMPs. SELRES members assigned to PSUs, CORIVRONs, and CORIVGRUs may schedule up to 12 ATPs IAW paragraph 4.B above.

b. 30 June 2022: All paid IDTs, RMPs, and ATPs must be scheduled in Direct Access unless otherwise exempted by this message. When required, waivers must be submitted IAW paragraph 9 below.

8. Rescheduling requirements.

a. Notification to reschedule must be provided to the applicable Area/DOL (LANT-1/PAC-1/DOL-1) and District (dxr)/PAC-13, if IDT lodging has been authorized or is requested.

b. Units do not need to request a waiver (IAW paragraph 9) to reschedule an IDT, RMP, or ATP for pay that is (1) in a scheduled status (i.e., not approved by a supervisor) in Direct Access, and (2) if the rescheduled duty is for the same duty type. Paid IDT, RMP, or ATPs are not exchangeable duty types.



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c. SELRES members who fail to follow rescheduling requirements risk cancellation of duty or performance of duty without pay (for points only).

9. Waivers. Paid IDT scheduling or re-scheduling of approved drill requests require COMDT (CG-R82) authorization after 30 June 2022. Waivers are encouraged to be submitted as early as possible and not delayed for the purposes of batching.

a. Waivers requiring COMDT (CG-R82) IDT/RMP/ADT Waiver Form: All waiver requests, except the circumstances outlined in paragraphs 9.b.(1) through (4), must be submitted using the COMDT (CG-R82) IDT/RMP/ADT Waiver Form. Waiver requests must be sent to COMDT (CG-R82), through the unit Commanding Officer (or CO, MILPERS) or first O-6 in the chain of command, the cognizant District (dxr)/PAC-13 (even if assigned to a DOL unit), and Area/DOL (LANT-1, PAC-1, DOL-1) staff. Properly endorsed waivers must be submitted via email to: HQS-SMB-CG-R82-WAIVER.

b. Waiver Requests exempt from using COMDT (CG-R82) Waiver Form: The circumstances outlined in paragraphs 9.b.(1) through (4) below will be approved, but require COMDT (CG-R82) intervention after 30 June 2022 to unlock drill dates in Direct Access. These waiver requests must be submitted via email directly from a member's command to COMDT (CG-R82) at: HQS-SMB-CG-R82-WAIVER to request drill dates are unlocked in Direct Access. The respective District (dxr)/PAC-13 and Area/DOL (LANT-1/PAC-1/DOL-1) staffs should be copied on all exempt waiver requests sent directly to COMDT (CG-R82).

(1) SELRES member accessions from recruit training (boot camp, DEPOT, ROCI) or members released from active duty (RELAD) who report to their assigned units after 30 June 2022 may schedule and complete IDT drills (not to exceed 4 drills per month for the remainder of FY22) and ATPs (if authorized by paragraph 4.b) without a waiver.

(2) SELRES members who cannot schedule IDT before 30 June 2022 due to a pending expiration of enlistment (EOE) may schedule and complete IDT drills for the remainder of FY22.

(3) SELRES members who cannot schedule IDT before 30 June 2022 due to Training Pay Category (TRAPAY CAT) issue may schedule and complete IDT drills for the remainder of FY22.

(4) RMPs for PHAs scheduled after 30 June 2022.

c. All waiver requests outlined in paragraphs 9.a and 9.b must be submitted a minimum of 14 days prior to the requested drill convening date and received by COMDT (CG-R82) NLT 15 August 2022.

10. Area/DOL/District (dxr)/PAC-13 POCs responsible for managing the administration of this ALCOAST across their areas of responsibility:

- a. LANT-1: CDR David Uhl, (757) 398-3911.
- b. PAC-1: CDR Monique Roebuck, (510) 437-3564.
- c. DOL-1: LCDR Jesse Webster, (757) 628-4926.
- d. PAC-13: CDR Monica Hernandez, (510) 437-3012.
- e. D1 (dxr): CDR Melissa Ransom, (617) 223-3475.
- f. D5 (dxr): CDR Andrew Brennecke, (757) 483-8579.
- g. D7 (dxr): CDR Greg Peck, (305) 415-7070.
- h. D8 (dxr): LCDR Peter Webber, (504) 671-2333.
- i. D9 (dxr): LCDR Eric Meaders, (216) 902-6096.
- j. D11 (dxr): CDR Steve Donley, (510) 437-5352.
- k. D13 (dxr): CDR Kelly Turner, (206) 220-7164.



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1. D14 (dxr): LCDR Jacqueline Bethel, (808) 535-3354.
- m. D17 (dxr): LCDR Terry-Ann Francis, (907) 463-2202.
11. COMDT (CG-R82) Point of Contact: CDR Brandi E. Bruno, (202) 475-5439.
12. RADM James M. Kelly, Assistant Commandant of Reserve (CG-R), sends.
13. Internet release is authorized.



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R 091722Z SEP 21

FM COMDT COGARD WASHINGTON DC

TO ALCOAST

BT

UNCLAS

ALCOAST 320/21

SSIC 1570

SUBJ: FY22 RESERVE ADDITIONAL TRAINING PERIOD (ATP) AND ADDITIONAL FLYING AND FLIGHT TRAINING PERIODS (AFTP) ALLOCATIONS

A. COMDT COGARD WASHINGTON DC 091703Z SEP 21/ALCOAST 319/21

B. Reserve Duty Status and Participation Manual, COMDTINST M1001.2 (series)

C. Reserve Policy Manual, COMDTINST M1001.28 (series)

D. Personnel and Pay Procedures Manual, PPCINST M1000.2 (series)

E. Financial Resource Management Manual (FRMM), COMDTINST M7100.3 (series)

1. This ALCOAST announces FY22 Reserve Additional Training Period (ATP) and Additional Flying and Flight Training Period (AFTP) allocations and to amplify guidance in REF (A). Policies and management responsibilities outlined in REFs (A) through (E), and other Reserve related instructions and manuals apply.

2. ATPs: Only Selected Reserve (SELRES) members assigned to Port Security Units (PSUs), Naval Coastal Riverine Squadrons (CORIVRONs), and Naval Coastal Riverine Groups (CORIVGRUs) are authorized to perform ATPs with pay in FY22 (01 October 21 to 30 September 22) without an approved waiver from COMDT (CG-R82).

3. AFTPs: Only SELRES officers assigned to aviation positions on a flight status, are authorized to perform AFTPs with pay in FY22 without an approved waiver from COMDT (CG-R82). AFTPs are authorized IAW REF (B) for primary aircrew members conducting aircrew training, to attain and maintain aircrew flying proficiency, and to sustain required readiness. AFTPs must be scheduled as ATPs in Direct Access.

4. SELRES members not assigned to PSUs, CORIVRONs, CORIVGRUs, or aviation positions on a flight status must not schedule ATPs or AFTPs. Supervisors of SELRES members must not approve paid ATPs in Direct Access without an authorized ATP or AFTP allocation as outlined in Paragraph 6 below or an approved waiver from COMDT (CG-R82). Waivers must be submitted to POCs as outlined in Paragraph 9 of REF (A). SELRES members and supervisors share equal responsibility to prevent unauthorized ATP and AFTPs.

5. AFTPs must be scheduled in Direct Access as ATPs. All ATPs must be scheduled in Direct Access on or before 30 June 2022, IAW REF (A). Unauthorized paid ATP or AFTP usage must be tracked in Direct Access and commands of SELRES members with unauthorized ATPs or AFTPs must be notified. Once a command is notified of, or discovers unauthorized ATP or AFTP usage, the unauthorized ATP or AFTP must be cancelled or corrected in Direct Access to reflect IDT. When correcting paid ATPs or AFTPs, commands must use the 'Correcting Paid IDT Drills' Direct Access User Guide and coordinate corrections with their servicing SPO.

6. FY22 ATP and AFTP Allocations.

a. PSU, CORIVRON, and CORIVGRU commands may allocate ATPs



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to assigned SELRES members as needed to meet unit training requirements. Individual members must be initially assigned no more than 12 ATPs in FY22. After training plans are adjudicated by local commands, and with PAC-13 approval, unused ATPs may be reallocated to members within the same command who have used their 12 ATPs and need additional training periods to complete remaining training requirements. Each PSU, CORIVRON, and CORIVGRU must not exceed the following amount of ATPs:

- (1) PSUs: 1,680
- (2) CORIVRONS: 100
- (3) CORIVGRUs: 100

b. Commands with SELRES officers assigned in aviation billets on a flight status may allocate up to 48 AFTPs for assigned SELRES officers. To be eligible for AFTPs, a SELRES officer must be assigned to an aviation billet and on a flight status. COMDT (CG-711), in conjunction with COMDT (CG-R82), must work with field units to ensure AFTP usage does not exceed the total AFTP allocation of 1,152.

c. Boat force ATP allocation will be provided SEPCOR. COMDT (CG-731), in conjunction with COMDT (CG-R82), must work with field units to determine ATPs needed to ensure SELRES members are able to gain and maintain required qualifications and certifications.

d. Batching of ATPs or AFTPs is authorized with command approval.

7. ATP and AFTPs must be scheduled to be performed after all authorized IDT drills are used. ATP and AFTPs requested after 30 June 2022 require a waiver from COMDT (CG-R82) IAW with paragraph 9 or REF (A).

8. Area/DOL/District (dxr)/PAC-13 POCs listed in REF (A) are responsible for managing the administration of this message across their areas of responsibility.

9. COMDT (CG-R82) Point of Contact: CDR Brandi E. Bruno, (202) 475-5439.

10. RADM James M. Kelly, Assistant Commandant for Reserve (CG-R), sends.

11. Internet release is authorized.