



# Reserve Info Bulletin



## Release of Updated Recruiting Manual

The Reserve End Strength Action Team (RESAT) was chartered to develop a plan to restore the Selected Reserve (SELRES) to its authorized end strength of 7,000. RESAT found that improving recruiting efforts is one way to do so.

As announced in ACN 080/21 below, major changes to the Coast Guard Recruiting Manual, COMDTINST M1100.2 (series), include:

- a. Added Appointment Grade Lieutenant (O-3), USCGR for Direct Commission Aviator who previously served as an O-3 or higher in any U.S. Armed Forces.
- b. Adjusted Service Obligation requirements for Direct Commission Lawyers with respect to their bar admission status.
- c. Added Reserve Enlisted Accession Program information to include deferred deployment policy and lateral accession policy.

The lateral accession policy allows prior service personnel (E-3 and above) to enlist in the Coast Guard Reserve in the rank they previously held in another Service. A member's prior military occupational specialty does not have to translate to a CG rating, instead, these individuals may be designated in a rate and will then have two years to complete all necessary training as set forth by the applicable Rating Force Master Chief. See excerpts on page 3 below.

Questions should be directed to the Office of Military Personnel Policy (CG-1334) at: [HQS-PolicyandStandards@uscg.mil](mailto:HQS-PolicyandStandards@uscg.mil).

Thanks for your attention to this important information.

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FM COMDT COGARD WASHINGTON DC

TO ALCOAST COMDT NOTICE

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ACN 080/21

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SUBJ: PROMULGATION OF COAST GUARD RECRUITING MANUAL

A. Coast Guard Recruiting Manual, COMDTINST M1100.2G

B. Coast Guard Recruiting Manual, COMDTINST M1100.2F

1. This ACN announces the promulgation of REF (A) and the cancellation of REF (B).

2. Major changes include:

a. Added Appointment Grade Lieutenant (O-3), USCGR for Direct Commission Aviator who previously served as an O-3 or higher in any U.S. Armed Forces.

b. Adjusted Service Obligation requirements for Direct Commission Lawyers with respect to their bar admission status.

c. Added Reserve Enlisted Accession Program information to include deferred deployment policy and lateral accession policy.

3. No paper distribution will be made of REF (A) but is available on the CGPortal:

(Copy and Paste URL Below into Browser)

<https://cg.portal.uscg.mil/library/directives/SitePages/Home.aspx>

and on the internet:

(Copy and Paste URL Below into Browser)

<http://www.dcms.uscg.mil/directives>

4. Questions regarding this change, contact Office of Military Personnel Policy, COMDT (CG-1334) at

[HQS-PolicyandStandards@uscg.mil](mailto:HQS-PolicyandStandards@uscg.mil).

5. Released by Dr. Donna M. Navarro, Acting Assistant Commandant for Human Resources (CG-1).

6. Internet release is authorized.



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Excerpts from Coast Guard Recruiting Manual, COMDTINST M1100.2 (series)

## Chapter 3.B.5. Reserve Prior Service Accession Programs.

### a. **RQ Program** – No Remaining Military Service Obligation.

This program targets prior-service personnel (E-3 and above) who have completed their initial 8-year military service obligation and have no remaining MSO. The key features of this program for the recruit are the ability to attend expedited training at DEPOT, credit their prior service towards retirement, and attend, if necessary, a Class "A" School." **Individuals may be offered to retain the rank previously held in another Service and designated in a rate, also known as a lateral accession.** These individuals will be required to complete all necessary training set forth by the Force Master Chief for the designated rating and rank within two years of completion of DEPOT. Any member who does not complete the required training within the allotted time will be reduced in rank as determined by CG PSC-RPM with input from the Rating Force Master Chief. Members may request a one year extension to complete the required training by submitting a Command endorsed request to CG PSC-RPM through the appropriate rating force master chief detailing the reason for the delay and the plan to obtain required training.

### b. **RN Program** – Non-Coast Guard with Remaining Military Service Obligation.

The RN program targets prior-service personnel (E-3 and above) who have not completed their initial 8-year MSO. This includes individuals being released from active duty by another Service, desiring to transfer from the Reserve component of another Service, or who were separated before completing their initial 8-year MSO due to hardship or other disqualifying factors that have been documented to no longer exist. The key features of this program for the recruit are the increased training opportunities and greater scheduling flexibility compared to other Services' Reserve components due to the Coast Guard's integrated workforce. **Individuals may be offered to retain the rank previously held in another Service and designated in a rate, also known as a lateral accession.** These individuals will be required to complete all necessary training set forth by the Force Master Chief for the designated rating and rank within two years of completion of DEPOT. Any member who does not complete the required training within the allotted time will be reduced in rank as determined by CG PSC-RPM with input from the Rating Force Master Chief. Members may request a one year extension to complete the required training by submitting a Command endorsed request to PSC-RPM through the appropriate rating force master chief detailing the reason for the delay and the plan to obtain required training.